



Board Meeting Minutes
February 2022

The Friendship Community Group held a regularly scheduled 2022 board meeting on February 9, 2022 through the online video meeting service, Zoom.

I) Call to Order

- a) Sara DeLucia called the meeting to order at 7:05 pm with the following members in attendance: Sara DeLucia (FCG President), Tom Youngs (Treasurer), Emily George, RJ Huebert, Carla Lukehart, Joe Mattis, Elizabeth Schwall, Diana Toole, Brad Wyland. Regrets from Nancy Cohen (Secretary), Logan Burdwood, (FCG Vice President), Colleen Potanko
- b) A quorum was noted to be present.

II) Consent Agenda Items for Information

- a) February 2, 2022, Annual Planning Meeting Minutes
- b) Treasurer's Report
- c) Zoning and Development Committee Report

Sara moved to approve the consent agenda items for information. The motion passed.

III) Items for Discussion and, as Appropriate, Approval

- a) Board member Committee/Event/Group sign-ups (Sara DeLucia)
 - i) Sara led a discussion on the various committees whereupon Members offered to chair or be members of committees.
- b) Budget (Tom Youngs)
 - i) Tom stated that the draft FY2022 budget is saved in Box along with other financial documents allowing committees to develop budgets. Tom asked committees to provide their budget requests to him prior to the next Board meeting to vote on the FY2022 budget.
 - ii) Tom discussed the requirement to convene an Audit Committee according to the FCG bylaws.

The Finance Committee moved -

Resolved: That the FCG FY2021 Audit Committee be composed of the following three members -

- Joe Mattis, Chair
- Diana Toole
- Evan Tobin, former member of the BOD

The motion passed.

- c) Neighborhood Caring funding/expenditure (Emily George)
 - i) Emily led a discussion of the Good Neighbor program being developed and coordinated by several Friendship residents in response to the deaths of two Friendship residents due to lack of heat in their home.
 - ii) Emily stated that the individuals coordinating proposed that donations to the Good Neighbor program can be

made to FCG.

- iii) Donations directed towards the Good Neighbor program would then be used to create door hangers that will list various government, non-profit and social service agencies that can assist residents in need.
- iv) Tom reminded that any expenditures must comply with FCG's Procurement Policy and that two bids need to be obtained for purchases greater than \$500.

Emily (Carla) moved -

Resolved: That FCG accept donations for the Good Neighbor program and restrict use of the donations to the printing of door hangers listing various government, non-profit and social service agencies to be distributed throughout Friendship.

The motion passed.

- d) Zoning Development Committee highlights (Tom Youngs)
 - i) Tom and Emily as Chair and Vice Chair, respectively, of the Zoning and Development Committee discussed how the Committee operates and various projects underway.
- e) Community Meeting – March 2022
 - i) Board decided upon March 24, 2022 as the first quarter Community Meeting
 - ii) Board did not decide to hold in person or over Zoom
 - iii) Tom offered to contact Heather McElwee, Executive Director, the Pittsburgh Glass Center to present
 - iv) Brad offered to contact Scott Bricker, Executive Director, Bike Pittsburgh to present

IV) Updates Needed

- a) Baum Grove
 - i) There was a short discussion regarding obtaining more volunteers to assist at Baum Grove.

V) New Items

- a) Transition plans for outgoing Board members
 - i) Sara reminded BOD members to meet and discuss committee transitions.

VI) Standing Open Items

- a) Friendship Montessori School – Likely will become a topic with PPS budget deficit
- b) Bloomfield Community Plan – no work yet; FCG will draft a MoU with BDC
- c) Baum Grove volunteers
- d) FCG website
- e) Pittsburgh Foundation Playpark funds

There was no discussion regarding these items

Adjournment and Future Meetings

Carla (Brad) moved to adjourn the meeting. The motion passed.

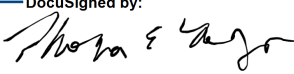
All meetings are open to the public. Note – all meetings are subject to cancellation, date changes or to be held through teleconference or a form of online video.

- FCG board meetings will be held over Zoom until further notice.
- Zoning and Development Committee meets on the first Tuesday of each month at the Pittsburgh Glass Center or over Zoom until further notice (next meeting March 9, 2022) unless otherwise noted.
- Outreach Committee meets on the first Tuesday of each month at 6:00 pm over Zoom until further notice (next meeting TBD) unless otherwise noted.
- Baum Grove Committee meets on the third Wednesday of each month at 7:00 pm over Zoom until further notice (next

meeting TBD) unless otherwise noted.

Thomas E. Youngs, Jr., Treasurer (in absence of Secretary)
Friendship Community Group

These minutes were approved at the 3/9/22 Board of Directors meeting.

DocuSigned by:

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